

# ROLLING RIVER SCHOOL DIVISION REGULATION

## Educational Assistant / Licensed Practical Nurse Job Description

GDAAK/R

**Position Title:** Educational Assistant / Licensed Practical Nurse

**Reports to:** Principal

### Job Purpose

To provide safe, ethical and competent care to medically fragile students by implementing the Individual Health Care Plan (IHCP) as developed by the Regional Health Authority's Unified Referral Intake System (URIS) Nurse.

To provide support to students with special needs under the direction of the classroom teacher, resource teacher, principal, and divisional/regional service providers.

### Education

#### Required:

- a current membership in the Collegiate of Licensed Practice Nurses of Manitoba (CLPNM)
- adheres to the Standards of Practice (CLPNM)

#### Preferred:

- Pediatric nursing experience
- Basic understanding of child development

### Additional Skills

#### Required:

- Ability to follow medical plan in school-setting
- Ability to work with children in a mature, caring and confidential manner
- Ability to work effectively as a member of a team
- Ability to communicate with people both orally and in writing
- Strong organizational skills
- Strong interpersonal skills
- Proficiency in use of technology and Windows applications

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## **Key Responsibilities**

The duties of the Licensed Practical Nurse will include the following:

Implementation of IHCPs designed for medically fragile students: documentation of health care needs, symptoms and medication side effects; administration of medication and other health care procedures; monitoring students' general health; communication with school team of outstanding health care needs; seek clarification of IHCP by communicating with URIS "B" Nurse.

The duties of the Educational Assistant will include the following:

See Regulation GDAAA/R

## **Index Policy**

**Date Adopted:** May 21, 2014